

IN THE MATTER OF THE ESTATE OF

☐ Amended

WILLIAM ELLIOTT,

**Personal Representative's  
Statement to Close Estate**  
(Informal Administration)

deceased

Case No. 11PR111

**SAMPLE****I VERIFY THAT I, OR A PRIOR PERSONAL REPRESENTATIVE WHOM I HAVE SUCCEEDED:**

1. Gave notice to interested persons and to creditors as required by law and that the time for filing claims expired prior to the date of this statement.
2. Fully administered the estate by making payment, settlement, or other disposition of all claims presented, expenses of administration, reasonable funeral and burial expenses, death and other taxes, except as otherwise specified below.
3. Inventoried the assets of the estate, furnished a copy of the inventory to interested persons and distributed the assets to the persons entitled to them.
4. ☒ No unpaid claims, expenses or taxes are outstanding.  
☐ Made the following detailed arrangements to accommodate any outstanding claims: \_\_\_\_\_

☐ **See attached**

4. Sent a copy of this statement to all distributees of this estate and to all creditors or other claimants of whom I am aware whose claims are neither paid nor barred.
6. Furnished a full account of the administration, in writing, to all persons whose interests are affected.
7. Paid attorney fees of \$0.00.
8. Understand that if no proceedings challenging this statement or otherwise involving me as personal representative are pending in the court 6 months after this statement is filed, my appointment as the personal representative terminates.

State of \_\_\_\_\_  
 County of \_\_\_\_\_  
 Subscribed and sworn to before me on \_\_\_\_\_



Personal Representative

Mary Smith

Name Printed or Typed

555 Blank Street

Address

Someplace, WI 51111

(715) 999-9999

Telephone Number

January 20, 2012

Date

Notary Public/Court Official

Name Printed or Typed

My commission/term expires: \_\_\_\_\_

State of \_\_\_\_\_  
 County of \_\_\_\_\_  
 Subscribed and sworn to before me on \_\_\_\_\_



Personal Representative

Name Printed or Typed

Address

Telephone Number

Date

Notary Public/Court Official

Name Printed or Typed

My commission/term expires: \_\_\_\_\_